



CUAHSI
allied for water science

CUAHSI Board Meeting Minutes
Dec. 4, 2024

Roll Call

14 members are present, 10 needed for quorum. “X” indicates present

Term expires 12/31/2024

Alejandro Flores, Boise State University X
G.H. Crystal Ng, Univ. of Minnesota X
Steven Loheide, Univ. of Wisconsin - Madison X
Ashley Matheny, Univ. of Texas - Austin X
Ashok Mishra, Clemson Univ.
Åsa Rennermalm, Rutgers Univ. X

Term expires 12/31/2025

JP Gannon, Virginia Tech X
Drew Guswa, Smith College X
Hoori Ajami, Univ. of California - Riverside X
Anne Jefferson, Univ. of Vermont (Chair) X
Jay Zarnetske, Michigan State Univ. (Past Chair) X

Term expires 12/31/2026

Safeeq Khan, Univ. of California, Merced X
Sarah Ledford, Georgia State Univ. (Chair Elect) X
Amy Burgin, Univ. of Kansas X
Darren Ficklin, Indiana Univ. X

Officers: (terms expire January 31, 2027)

Adam Ward, Oregon State University (Secretary)
Steve Architzel, UC Santa Cruz (Treasurer) X

CUAHSI Staff Present: Jordan Read, Leah Turner

Minutes prepared by Ledford, Jefferson

Wednesday, 4-Dec-24

14:00 US Eastern Call to Order

Minutes

Introduction of Leah Turner, Director of Education and Strategic Partnerships

1. Leah introduced herself and her role in CUAHSI

Executive Director Update (Read)

- Audit status
 - CUAHSI received the draft of the partner reviewed and QC'd 2020 audit 11/26; audit is a qualified opinion with 9 findings (all repeat findings from last year or earlier)
 - Partner review took twice as long as projected.
 - Basis of Qualified Opinion reduced from three factors to one
 - CUAHSI is making some changes to the corrective action plan based on comments from Audit committee and this reduction in factors
 - CUAHSI addressed all remaining asks for the 2021 audit and it that package is with the auditor. Auditor estimating February 2025 filing.
 - CUAHSI's effort for the 2022 audit is nearly complete. Auditor estimating March 2025 filing.
 - CUAHSI has begun prep for the 2023 audit at a high level, anticipating what we'll need to put together.
 - NICRA package will be submitted to NSF soon after 2020 audit is submitted
- Staffing / workforce
 - CUAHSI's capacity on the finance team continues to be a major concern
 - CUAHSI is setting up our process for 2024 performance reviews and the management team is discussing salary plans under uncertain funding climate
- Portfolio status
 - CUAHSI led or supported six CIROH white papers (pre proposals) that were submitted 11/21
 - CUAHSI was a sub on a mid-scale research infrastructure proposal which leveraged HydroShare for airborne geophysical measurements (led by Mines)
 - CUAHSI part of an STC submitted by OSU, supporting with data exchange formats and community standards development
 - Consultant fee-for-service estimates used for two NSF proposals
- Membership and community engagement
 - CUAHSI engagement summaries are being prepped for each member institution
 - CUAHSI hopes to use the Standing Committees for a friendly review
 - CUAHSI's management meeting at UF went well, and staff met with students and faculty.

- CUAHSI membership, updating reps and paying dues 2024-2028
- CUAHSI has the highest number of dues-paying members in 2024 in last decade.
- Operations and admin
 - Admin and finance team continues to be mostly focused on audit for now
 - In-person operations and process improvement meeting set for week of Feb 11 in Denver area
 - Summer Conley will be supporting our in-person winter Board meeting and coordinating an informal AGU get together

Approval of Nov. 2024 BoD Minutes

- a. **Motion: Burgin**
- b. **Second: Khan**
- c. **Discussion: (none)**
- d. **Vote: Approved (unanimous)**

Approval of ED Travel for January Board Meeting

- a. **Motion: Loheide**
- b. **Second: Ng**
- c. **Discussion: (none)**
- d. **Vote: Approved (unanimous)**

Board Chair Report (Jefferson)

1. Review of membership meeting
 - a. Around 70 member representatives attended
 - b. Board members appreciated the focus on financial details in the meeting
2. Forming ED review committee continues
3. Opening nominations for Secretary
4. Appreciation of Outgoing Board Members
 - a. Thanks to all for contributing to our successes this year
 - b. Thank you to outgoing Board members for all their contributions

Chair compensation for 2025 (Jefferson)

1. See personal service agreement examples for [chair](#) and [chair elect](#)

Motion: Authorize payments in 2025 for Chair-Elect to be compensated \$5,000, Chair to be compensated \$10,000, and Past-Chair to be compensated \$5,000

- a. **Motion: Ajami**
- b. **Second: Khan**
- c. **Discussion:** Guswa noted the amount has not changed in a number of years, and we may want to think about adjusting for inflation
- d. **Vote: Unanimous**

Planning for January Board Meeting (Ledford)

1. Request brief updates from Standing Committee chairs; or do we invite them to part of the meeting

2. Discussion of finances and risk of the funding portfolio
3. Working group discussions (ED review, audit, nominations) at the end of the meeting

Other Business

Board get-together at AGU for Thursday, December 12, 6-8 pm, Present Company Public House

Jefferson opened the floor to other business. Hearing none, the meeting was adjourned.

14:52 US Eastern Adjourned